FOCUS

Solutions that *MOVE* Business

Financial Management

Modules

- General Ledger
- Cash & Bank
- Budgeting
- Accounts Receivable
- Accounts Payable
- Fixed Assets

Features

- 8-Level Chart of Account
- Multi-Currency
- Multi-Department
- Multi-Cost Centers
- Budget/Limit Check
- Work Flow Designer

General Ledger

- Maintains multi-level chart of account.

- Multiple tags for analyses unlimited multi-level (Dept/Cost Center ………Analysis)

- User-Defined customization of Masters for adding/dropping fields of different types viz text, integer, fraction, date, selection

- Receivable/Payable Management

- Summary/Detail Financial Ledgers and sub-ledgers

- Multi-level user definable formats for final reports

- Recurring/Reversal Journals

- Credit Control

Cash Flow

- Unlimited Cash and Bank Accounts

- Post Dated Cheque (PDC) handling

- Electronic Bank Reconciliation

- Multi-Currency

- Multiple Petty Cash

- Columnar and Daily/Monthly Cash/Bank Books

- Cash Flow Forecast & calender

Receivable & Payable

- Optional Auto adjustment on FIFO Basis

- User Definable Aging reports

- Receivable/Payable by Branch/Job/Department

- Multi-currency transactions & Reporting

- Credit Limit check by Amount/Aging of due- bills/approved sales orders.

- Partial and Full Adjustments

- Adjustment of bills through PDC

- Credit Note Adjustments

- Advance Receipts/Payments adjustable in customer/vendor invoice

- Carry Forward of open bills with full details to multiple years.

Fixed Assets

- Multiple categories of Assets

- Multi-Level chart of Assets

- Multiple methods of depreciation

- Original Purchase value, Book Value, Insured value and Scrap Value

- User defined depreciation commencement date

- Disposal of Assets

- Transfer History

- Repair and Maintenance History

- Fixed Asset Schedule

- Auto Posting to GL

Budgeting

- Multi-year budgeting

- Online budget checking

- Budgets by Dimensions (Department / Cost Centers……)

- Version control for budget planning

- Monthly / Annual Budget Variance

- Budgeted Final Reports Vs Actuals

Sales & Distribution

Modules

➢ Enquiry & Lead Generation
➢ Sales Quotations
➢ Sales Orders
➢ Invoice Printing
➢ Point of Sale
➢ Sales Deliveries
➢ Inventory Integration

Features

➢ Schemes & Promotions
➢ Stock Reservation
➢ Credit or Scheme based Discounts
➢ Customer Limit
➢ Sales Forecast
➢ Integration with CRM

Enquiry and Lead Generation

- Lead Generation
- Campaign Management
- Appointment Tracking
- Daily Planner
- Visit Analysis
- Sales Forecast

Sales Quotation and Order Processing

- User Defined Quotation Format

- Multiple Product Price Grid

- Sales Order Validation for Credit Limit

- Quantity Check

- Direct Conversion of quotation to order to invoice to reduce data entry

Invoicing

- User Defined plain/pre-printed formats

- Integration with Warehousing for Sales-cum-Delivery Note

- Adjustment of Advance Receipts/Partial Cash Payments

- Posting to GL

Point of Sales

- Integration of OPOS/COM based POS
- Integration to pole display, Cash-Drawer and Credit Card
- Partial Credit / Cash Invoice
- Multi-Currency Invoicing
- Manager Approval fro Discounts/Returns
- End of Session Reporting
- Posting to GL

Sales Deliveries

Link the sales process to the deliveries by converting the sales invoices to delivery notes or by alerting the stores on raising sales order/sales invoice to generate the delivery note or simply print the delivery note on remote warehouse printer.

Procurement & Purchase Planning

Modules

- Purchase Planning
- LC Management
- Quotations:
- Purchase Orders
- Invoice Printing
- Requisition and Order Processing
- Material Receipt and Distribution
- Financial & Inventory Integration

Features

- Local & Import Purchases
- Supplier Contracts
- Consignments
- Vendor Limit Check
- Bank limits

Purchase Planning

- Purchase plan based on historical is based on Sales Order/Forecast.

- Requirement Analyses based on Bill of Material.

- Supplier Analyses based on Credit Limit, Lead time and Best Rate.

- Purchase Requisition/Order Generation from Purchase Planning

Quotation

System generated quotation analysis helps the company's purchase department to take appropriate decisions on where to raise the Purchase Order.

Purchase Orders:

The company can define different types of Purchase Orders and create separate document flow for each type. For example, local purchase flow would just invoice local purchase order and purchase invoice while Import Purchases might have longer document chain including LC confirmation and shipment notifications leading to supplier invoice.

Invoicing

- User Defined plain/pre-printed formats

- Integration with Warehousing for Purchase-cum-Material Receipt

- Adjustment of Advance Payment/Partial Cash Payments

- Posting to GL

Requisition and Order Processing

- Requisition based on need from Departments
- Requisition based on Reorder levels
- Requisition based on Purchase Planning
- User Defined Quotation Format
- Purchase Order Validation for Credit Limit
- Direct Conversion of quotation to order to receipt to distribution to
- reduce data entry

Material Receipt & Distribution

- User Defined plain/pre-printed formats

- Integration with Warehousing

- Requisition Fulfilment Reports

- Department based Fulfilment reports

Financial & Inventory Integration

Optionally integration with inventory could be from Material Receipt Note, which is raised separately by the stores department before supplier invoice is accepted, to post accounts payable entry in the financial or you may simply clear both in one document.

Project Costing Module

- Estimation
- Completed Job/Project List
- Incomplete Job/Project List
- Project Status Report
- Project wise profit
- Project wise expense
- Job/Project costing
- Standard Costing /Project costing,
- Materials shortfall report
- Phase wise/ Site-wise project & consumption statistics
- Project Variance
- Materials management
- Finished & Work-in-progress

Inventory Integration

Tight integration of sales, financials and inventory ensure that every approved invoice updates receivables and revenue account. The sales, cost of sale and inventory account can be selected from a product group, product or from the overall inventory depending on the preference setting. To add to it, related VAT or State Tax accounts and reports are updated as soon as the invoice is saved and approved

Inventory

- ✓ Stock Valuation by LIFO , FIFO ,Moving Weighted Average
- ✓ Multiple Units of measurement.
- ✓ Inventory handling by Batches
- ✓ Inventory handling Serial Nos
- ✓ Inventory handling Attributes
- ✓ Inventory by multiple location

Warehousing

- ✓ Definition of Floor & Bins and capacities
- ✓ Auto Put Away based on defined categories / priorities
- ✓ Auto Put away based on defined strategies
- ✓ Auto Pick based on strategies.

- Manufacturing and Planning

- Process and discrete manufacturing
- Define Calendars
- Define Capacities
- Define Work Centers
- Define Bill of materials
- Define Routes

Manufacturing and Planning

- Process and discrete manufacturing
- Define Calendars
- Define Capacities
- Define Work Centers
- Define Bill of materials
- Define Routes

- Planning based on Order / Forecast
- Planned independent orders
- Schedule the Production planned based on available Calendars /Capacities / Work Centers / Routes
- Graphical interface for view work centers and the schedules

Manufacturing and Planning

- Generate Production orders
- Issue to production
- Work done
- Manage Work in progress
- Quality Check
- Return from Shop Floor

Human Resource Management

Modules

- Manpower Requisition
- Employee Management
- Attendance & Payroll
- Loans & Advances
- Vacation Management
- End of Service Calculations

Features

- Interview/Appointment Letter generation
- Integrate with Attendance Swipe Cards
- Generate Customized Alerts
- Design Pay-slip
- Generate Bank Transfer Statements

Manpower Requisition

- Requisition Request

- Multiple CV definitions

- Screening and Filtering of CVs

- Short –Listed candidate

- Interview marking

- Appointment letters

- Joining Process

Employee Management

↗ User-Definable Employee Master

↗ Joining, Appraisal Dates

↗ Passport and Visa information

↗ Vacation and Flight Sector Information

↗ Shift Information

↗ Earnings, Deductions and Leaves Information

Attendance & Payroll

- Daily/Hourly Attendance Entry

- Integration with Swipe Card Output

- Attendance by Site/Job

- Leave Information

- Calculation of payroll from daily attendance

- Salary Slip and Bank Advice Reports

Loans & Advances

Loans, Loss of pay deductions

Posting of Payroll Entries to GL

Vacation Management

- Calculation of Number of days available for vacation
- Previous Vacation details
- Vacation Salary & Encashment

End of Service Benefits customized to local country labor laws

Employee Self Service

- User login for every employee
- Check and manage leaves
- Apply leaves request online
- Monitor status and result of the request
- Apply Loans request online
- Monitor status and result of the request
- Pay slips
- Online Salary ledger

- Unlimited tags / Dimensions for capturing data
- User Definable Work Flow Definition for process
- Multiple level Authorizations for all modules
- Configure Documents
  - Add New document types
  - Add unlimited Extra fields in document type
  - Add calculation fields with user definable formulae
  - Creates custom views based on users for documents
- Create user definable Print Layouts
- Customize standard reports
- Reports Designer to build own library of Reports
- Export all reports to PDF / EXCEL / SDF
- Integration to MS Outlook for email Integration.
- Integration to Mobile Devices
- Application programming interface to Develop third party modules
- Define triggers based on activities to invoke Popups / process / Reports

Business Intelligence

- **Business Intelligence**
  - User definable desktop to add Info / Gauges / Reports / graphs
  - Graphical interface to all reports
  - Anlayze all report data based on pivots views (Drag and Drop)
  - Define Key point indicators with user definable coloring Scheme and icon indicators
  - Refine reports to filter
  - Link Zoom to different reports